



# KITTITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

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### MEMORANDUM

**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** April 15, 2026  
**SUBJECT:** SE-26-00003 Kittitas PUD 1 HQ

<b>ACCESS</b>	<ol style="list-style-type: none"> <li>1. Applicant has an issued Access Permit AA-24-00112 for commercial approach.</li> <li>2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</li> <li>3. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</li> </ol> <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application. (RC)</p>
<b>ENGINEERING</b>	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
<b>SURVEY</b>	There are no survey comments regarding this application. (JT)
<b>TRANSPORTATION CONCURRENCY</b>	Applicant has submitted an initial project traffic scoping analysis which has been approved. Since the project exceeds 41 daily trips a Traffic Concurrency Permit and TIA will need to be submitted. The details required in the TIA are listed in KCC 12.04.02.050 <i>Traffic impact analysis general requirements</i> . (CBP)
<b>FLOOD</b>	No comments. (SC)
<b>WATER MITIGATION/ METERING</b>	No comments. (SC)
<b>AIRPORT</b>	No Comment. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.